



## RNAS-C Recertification Application

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## RNAS-C RECERTIFICATION APPLICATION

TO APPLY FOR RECERTIFICATION OF YOUR RNAS-C CREDENTIAL, PLEASE SEND APPLICATION AND PAYMENT TO:

1. Mail: NASC, 8547 E. Arapahoe Rd., Ste. J-262, Greenwood Village, CO 80112-1436
2. Email: [application@nascertification.org](mailto:application@nascertification.org)
3. Fax: 866-681-6272
4. Questions? Email [info@nascertification.org](mailto:info@nascertification.org) or call 866-681-NASC (6272)

### WHEN TO SUBMIT YOUR RECERTIFICATION APPLICATION:

- To prevent a lapse in certification, your application must be submitted before your expiration date.
- You can submit your RNAS-C recertification application up to six months before your expiration date.

RNAS-C Expiration Date \_\_\_\_\_

### RNAS-C RECERTIFICATION FEES

	RECERTIFICATION FEES
Points	\$275
Exam	\$325

### PAYMENT INFORMATION

☐ Visa ☐ Mastercard ☐ Discover Card ☐ American Express ☐ Check or Money Order (Make payable to "NASc")

Cardholder Name \_\_\_\_\_

Credit Card Number (required for credit card payment) \_\_\_\_\_

Expiration Month/Year \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Billing Zip Code \_\_\_\_\_ Today's Date \_\_\_\_\_

Amount to be charged to credit card:

☐ Points \$275 ☐ Exam \$325



## APPLICANT INFORMATION

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Primary email (to which all communications will be sent) \_\_\_\_\_

Secondary Email \_\_\_\_\_

I am an ☐ RN ☐ APRN

Education ☐ Bachelor's Degree ☐ BSN ☐ MS ☐ Other \_\_\_\_\_

RN – State of Licensure \_\_\_\_\_ RN License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

BLS number \_\_\_\_\_ Expiration Date \_\_\_\_\_

## EMPLOYMENT

Please provide contact information for your supervisor. Current employment is not a requirement for recertification.

Current Supervisor's Name \_\_\_\_\_

Current Supervisor's Email \_\_\_\_\_

Current Supervisor's Phone \_\_\_\_\_

Please provide contact information for a surgeon you currently work with, so we may verify your role and performance as a first assistant at surgery.

Surgeon Name \_\_\_\_\_ Facility \_\_\_\_\_

Surgeon Phone \_\_\_\_\_ Surgeon Email \_\_\_\_\_

List facilities where you have practiced as an RNFA over the past three years, beginning with your present facility. Do not send a resume. Use an additional sheet of paper if more space is needed.

FROM MO/DAY/YEAR	TO MO/DAY/YEAR	EMPLOYER AND ADDRESS	POSITION, TITLE, SPECIALTY EX. STAFF RNFA	SUPERVISOR'S NAME	HOURS PER WEEK



## RECERTIFICATION METHOD

You may recertify RNAS-C by points or exam.

### RECERTIFICATION BY POINTS

To recertify your credential by points, you must:

- Be RNAS-C certified
- Be currently licensed as a registered nurse in the state or country where currently practicing
- Hold BLS certification
- Have a minimum of 300 documented hours in the RNFA role (including 250 intraoperative hours) during the 3-year certification cycle (Practice hour log must accompany recertification application).
- Earn a minimum of 240 recertification points

To apply for recertification by points, complete this application, including the "Recertification by Points" section starting on page 5. Attach payment and a practice hour log showing the required hours.

### RECERTIFICATION BY EXAM

To recertify your credential by exam, you must:

- Be RNAS-C certified
- Be currently licensed as a registered nurse in the state or country where currently practicing
- Hold BLS certification
- Have a minimum of 300 documented hours in the RNFA role (including 250 intraoperative hours) during the 3-year certification cycle (Practice hour log must accompany recertification application).
- Pass the RNAS-C national exam

To apply for recertification by exam, complete the Applicant Information, Payment, and Statement of Understanding sections of this application. Attach payment and a practice hour log showing the required hours.

After your application is approved, we will contact you with instructions for scheduling your exam session. If you fail the exam on your first attempt, you can schedule a second attempt for a \$195 fee. Your second attempt must be scheduled at least 45 days but not more than 90 days after your first attempt. If you fail your second attempt, you must reapply for RNAS-C, meet all eligibility requirements, pay the application fee, and pass the exam.

### PRACTICE HOUR REQUIREMENT

State the total number of hours you have practiced as an RNAS-C during the three years of certification. You will receive recertification points for your practice hours (up to 1,400 hours) if you recertify by points. You must submit documentation of your practice hours. See the log template on page 12 of this application.

Total Practice hours \_\_\_\_\_ (must be at least 300 hours, including 250 intraoperative hours.) Attach your log to this application).



## STATEMENT OF UNDERSTANDING

I hereby apply for RNAS-C recertification offered by the National Assistant at Surgery Certification (NASc). I understand that recertification depends upon the successful completion of the specified requirements. I equally understand that the information acquired in the recertification process may be used for statistical purposes and for evaluation of the recertification program. I further understand that the information from my recertification records shall be held in confidence and shall not be used for any other purposes without my permission. To the best of my knowledge, the information contained in this application is true, complete, correct, and made in good faith. I recognize that the information supplied is subject to audit and that failure to respond to a request for further information will result in termination of the application process. I understand that NASc reserves the right to verify any or all information on this application. All of the information I have submitted for recertification is true and correct to the best of my knowledge. I realize that if I have submitted any false or misleading statements/documentation, my application to recertify may be denied and/or may be subject to disciplinary action. I authorize NASc to verify and/or disclose any credentialing verification information provided herein with schools, employers, and institutions.

- ☐ I attest by this signature that the information provided in this application is correct.
- ☐ I affirm and attest that I have read and agree to abide by this Statement of Understanding.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

## RECERTIFICATION BY POINTS

To recertify RNAS-C by points, please complete this section (pages 5 – 18). 240 points are required for recertification. Thirty points must be earned by practicing 300 hours in the RNFA role (250 hours must be intraoperative).

Recertification by points gives you the flexibility to earn points for activities you are probably already participating in at work. Here are a few examples of how you can earn 240 points over three years:

SAMPLE RECERTIFICATION PLAN #1	POINTS
300 Clinical Practice Hours	30 points
40 Social Media Practice Questions	20 points
1 Perioperative Certification	20 points
2 Hours Volunteer Service	10 points
Mentor 2 employees	30 points
65 CEs or CMEs	130 points
<b>Total</b>	<b>240 points</b>

SAMPLE RECERTIFICATION PLAN #2	POINTS
1,400 Clinical Practice Hours	140 points
40 Social Media Practice Questions	20 points
40 CEs or CMEs	80 points
<b>Total</b>	<b>240 points</b>

SAMPLE RECERTIFICATION PLAN #3	POINTS
500 Clinical Practice Hours	50 points
90 CEs or CMEs	180 points
<b>Total</b>	<b>240 points</b>

## RNAS-C Recertification Points Worksheet

240 points are required for recertification. A minimum of 30 points must be earned by logging 300 practice hours.

	POINTS AWARDED	MAXIMUM POINTS ALLOWED	MY POINTS
1. Contact Hours	1 CE = 2 points 1 CME = 2 points	Unlimited	
2. Academic Study	1 semester hour = 30 points 1 quarter hour = 20 points	Unlimited	
3. Teaching/Presenting	Academic teaching – 100 points per course	100	
	NCPD presentation - 25 pts./30 min.	100	
	Healthcare provider presentation – 20 pts./30 min.	80	
	Panel presentation – 10 pts./15 min.	30	
	Community teaching – 10 pts./15 min.	30	
	Poster Presentation – 20 to 40 points	50	
4. Preceptor	Each precepted RNFA employee – 25 points	50	
5. Mentor	Each mentored RNFA employee – 15 points	30	
6. Board Member	Each board membership – 20 points per year	60	
7. Committee Member	Each committee membership – 20 points per year.	40	
8. Perioperative Volunteer Service	Perioperative Volunteer - 5 points per hour of service	90	
9. Attain/Maintain Perioperative-Related Certification	Initial Certification - 30 points. Recertification - 20 points.	60	
10. Publication	Book chapter, peer-reviewed journal article, guest editorial, book review, patient education, or other health care resources	90	
11. NASc Task Force/Committee	Job Analysis Task Force, item writer, and other ad hoc committees	60	
12. NASc Social Media Practice Questions	Each correct answer = 0.5 point	20	
13. Clinical Inquiry	Primary or co-investigator or project leader	60	
14. CCI Free Educational Activities	Free professional points activities, micro-credentials, certificates of mastery. Each CCI point = 0.5 point.	45	
15. Clinical Practice Hours	A minimum of 300 hours is required. At least 250 hours must be intraoperative. A practice hour log must be submitted. 10 practice hours = 1 point	140 pts. (1400 practice hours)	
Total			



### 1. CONTINUING EDUCATION THROUGH CONTACT HOURS—UNLIMITED POINTS

- You may submit nursing CEs or Category 1 CME Credits as contact hours.
- Contact hours must be earned through offerings sponsored by acceptable, accredited providers as listed in the RNAS-C Candidate Handbook. In addition, each certificate you are awarded for your continuing education activities must have an accreditation statement and/or provider number.
- At least 50% of CEs or Category 1 CMEs must be periop-related.

1 Contact Hour = 2 points

PROGRAM TITLE	DATE OF PROGRAM		NAME OF PROVIDER	ACCREDITED BY	CONTACT HOURS	POINTS (CONTACT HOURS X 2)
Total (this page)						

8

## 2. ACADEMIC STUDY — UNLIMITED POINTS

RNAS-Cs may use academic credits in fulfillment of the requirements for recertification. Academic credits must be relevant to clinical practice or must be courses required for a higher academic degree or additional bachelor's degree. A grade of C or better must be earned for each course.

1 semester hour/credit = 30 points

1 quarter hour/credit = 20 points

NAME OF COLLEGE OR UNIVERSITY	TITLE OF COURSE	SEMESTER OR QUARTER HOURS	YEAR	POINTS
<b>Total</b>				<i>Unlimited</i>

### 3. TEACHING/PRESENTING

TYPES OF TEACHING/PRESENTING	INDIVIDUAL POINT VALUE	MAXIMUM POINT VALUE
Academic teaching	100 points per course	100 points
Nursing continuing professional development (NCPD) presentation	25 points per 30 minutes	100 points
Healthcare provider presentation	20 points per 30 minutes	80 points
Panel presentation	10 points per 15 minutes	30 points
Community teaching	10 points per 15 minutes	30 points
Poster Presentation	20 – 40 points	50 points
<ul style="list-style-type: none"> <li>Primary author/presenter where attendees earn contact hours for attendance – 40 points</li> <li>Contributing author/presenter where attendees earn contact hours for attendance – 30 points</li> <li>Primary author/presenter where attendees do not earn contact hours for attendance (eg, facility educational fair) – 25 points</li> <li>Contributing author/presenter where attendees do not earn contact hours for attendance (eg, facility educational fair) – 20 points</li> </ul>		

TYPE OF TEACHING/PRESENTING	TITLE OF COURSE/PRESENTATION	DATE	POINTS
Total			

#### 4. SERVICE AS PRECEPTOR FOR THE RNFA ROLE—MAX 50 POINTS

RNAS-C recertification candidates can earn a maximum of 50 points by serving as a preceptor (ie, providing supervision and evaluation during clinical practice) for an RNFA student or new employee in the RNFA role.

Each precepted student or employee = 25 points

LEARNER'S INITIALS	INCLUSIVE DATES OF PRECEPTOR EXPERIENCE	POINTS
<b>Total</b>		<i>Max 50</i>

#### 5. SERVICE AS MENTOR FOR THE RNFA ROLE—MAX 30 POINTS

RNAS-C recertification candidates can earn a maximum of 30 points by serving as a mentor (ie, providing guidance, motivation, emotional support, role modeling) for an RNFA student or new employee in the RNFA role.

Each mentored student or employee = 15 points

LEARNER'S INITIALS	INCLUSIVE DATES OF PRECEPTOR EXPERIENCE	DATES OF COMPLETION OF ORIENTATION	POINTS
<b>Total</b>			<i>Max 30</i>

#### 6. SERVICE AS A BOARD MEMBER—MAX 60 POINTS

RNAS-C recertification candidates can earn a maximum of 60 points by serving as a member of a board whose work is related to perioperative care or the perioperative setting. Attendance at a minimum of four meetings is required. Each board membership earns 20 points per year.

TITLE OF BOARD	ROLE ON BOARD OR COMMITTEE	DATES OF SERVICE	POINTS
<b>Total</b>			<i>Max 60</i>

## 7. SERVICE AS A COMMITTEE MEMBER—MAX 40 POINTS

RNAS-C recertification candidates can earn a maximum of 40 points by serving as a member of a committee whose work is related to perioperative care or the perioperative setting. Attendance at a minimum of four meetings is required. Each committee membership earns 20 points per year.

TITLE OF BOARD	ROLE ON BOARD OR COMMITTEE	DATES OF SERVICE	POINTS
Total			Max 40

## 8. PERIOPERATIVE VOLUNTEER SERVICE—MAX 90 POINTS

RNAS-C candidates can earn a maximum of 90 points for medically-related volunteer perioperative service. Examples include surgical mission trips, service at medically under-served clinics, or other community outreach.

Perioperative Volunteer = 5 points per hour of service

NAME OF ORGANIZATION	INCLUSIVE DATE OF SERVICE	DESCRIPTION OF ACTIVITY	HOURS	POINTS
Total				Max 90

## 9. ATTAIN/MAINTAIN PERIOPERATIVE-RELATED CERTIFICATION—MAX 60 POINTS

For those who have earned an accredited perioperative certification. Examples of accredited perioperative-related certifications include CNOR, CPAN, CRCST, or ABCGN. Accreditation by ANSI, ABSNC, or NCCA will meet these criteria. The list is not intended to be all-inclusive. Other accredited certifications deemed equivalent by NASC may be accepted.

Initial Certification = 30 points

Recertification = 20 points

NAME OF ORGANIZATION	INCLUSIVE DATE OF SERVICE	DESCRIPTION OF ACTIVITY	HOURS	POINTS
Total				Max 60

## 10. PUBLICATION—MAX 90 POINTS

MATERIAL	POINT VALUE
Book Chapter, First author	50 points
Book Chapter, Contributing author	40 points
Peer-reviewed journal article, First author	50 points
Peer-reviewed journal article, Contributing author	40 points
Guest editorial, First author	30 points
Book review, First author	20 points
Patient education or other health care resources, First author	30 points
Patient education or other health care resources, Contributing author	20 points

TITLE OF PUBLICATION	TYPE OF PUBLICATION	CONTRIBUTION ROLE	YEAR PUBLISHED	POINTS
<b>Total</b>				<i>Max 90</i>

## 11. NASc TASK FORCE/COMMITTEE—MAX 60 POINTS

Job Analysis Task Force = 40 points  
 Item Writer = 20 points  
 Other Ad Hoc = 15 points

NAME OF COMMITTEE	DATE(S) OF SERVICE	POINTS
<b>Total</b>		<i>Max 60</i>

## 12. NASc SOCIAL MEDIA PRACTICE QUESTIONS—MAX 20 POINTS

NASc posts an RNFA practice question each week on social media. RNAs-Cs can earn a maximum of 20 points by commenting on the correct answer to weekly practice questions on NASc social media (LinkedIn, Facebook, or Instagram). Each correct answer = 0.5 point.

2 correct answers = 1 point

NUMBER OF CORRECT ANSWERS COMMENTED	POINTS (Correct Answers ÷ 2)
<b>Total</b>	<i>Max 20</i>

## 13. CLINICAL INQUIRY—MAX 60 POINTS

Quality Improvement (QI), Quality Assurance (QA), Evidence-Based Practice (EBP), and Research projects are accepted under this heading. To receive points under this activity, you must have primary responsibility for developing, implementing, and/or evaluating projects in these categories. The activity must show evidence of participation in, or application of, clinical inquiry that improves current practice and/or patient outcomes.

Primary Investigator or Primary Project Leader = 50 Points  
Co-Investigator or Project Lead = 30 Points

NAME OF RESEARCH PROJECT	DATE COMPLETED	ROLE	POINTS
<b>Total</b>			<i>Max 60</i>



#### 14. CCI EDUCATIONAL ACTIVITIES – MAX 45 POINTS

RNAS-Cs can use points earned on the CCI website in partial fulfillment of recertification points. CCI points activities can be found in the CCI Store in the categories: “Free Professional Points Activities” and “Microcredentials and Certificates of Mastery.” Each CCI point = 0.5 point for RNAS-C recertification.

2 CCI points = 1 point for RNAS-C recertification

YEAR	CCI POINTS
<b>Total</b>	
Max 45	

#### 15. CLINICAL PRACTICE HOURS – MIN 30 POINTS. MAX 140 POINTS

- RNAS-Cs can use clinical practice hours toward recertification. Documented practice hours may include patient care provided while performing in the RNFA role during the preoperative, intraoperative, or postoperative phases (defined below).
- Attach your log or facility printout to this application and summarize your hours below.
- RNAS-Cs must document at least 300 practice hours during the 3-year recertification cycle. Of the 300 practice hours, at least 250 hours must be for care during the intraoperative phase.
- All logged practice hours can be used for recertification up to a maximum of 1,400 hours (140 points).

10 Practice Hours = 1 point

	NUMBER OF HOURS	POINTS (HOURS ÷ 10)
Preoperative		
Intraoperative		
Postoperative		
<b>Total</b>		



- **The Preoperative Phase** includes care provided on the day of the procedure from the time the patient enters the surgical facility until the patient enters the operating room. The following may be documented as care performed during the Preoperative Phase: conducting history and physical assessments; providing patient, family, or caregiver education; reviewing patient records in preparation for the surgical procedure; participating in preoperative components of the Universal Protocol; and communicating the plan of care, special needs of patient and/or surgeon, and other pertinent information with interdisciplinary and/or perioperative team members.
- **The Intraoperative Phase** includes care provided from the time the patient enters the operating room until the patient leaves the operating room. While performing in the intraoperative role the RNFA cannot be concurrently serving in any other perioperative role (eg, scrub person).
- **The Postoperative Phase** includes care provided from the time the patient leaves the operating room until the patient is discharged from Phase 1 post-anesthesia care. The following may be documented as care performed during the Postoperative Phase: transporting patient to post-anesthesia care; assisting with initial post-anesthesia care monitoring; writing postoperative orders; writing or dictating progress notes or discharge summaries; implementing postoperative interventions (eg, changing dressings, checking and monitoring surgical drains, removing/inserting catheters or intravenous lines, providing nutritional support or electrolyte therapy); providing patient, family, or caregiver education; collaborating with facility and community resources for post discharge care; and administering medications.

Candidates should document their practice hours using the CRNFA Practice Hour Log provided in this application (make extra copies as necessary). The log can be printed and completed by hand, or you may use the Excel spreadsheet linked here: [Click here for an Excel spreadsheet to document your RNFA practice hours.](#)

Facility printouts may also be used to document practice hours. The candidate's name must be documented as RNFA or first assistant, and the log must include the date of procedure; type of procedure; duration of procedure delineating pre-, intra-, and postoperative minutes; and name or initials of the surgeon assisted.

**Note:** The practice hour log you submit for RNAS-C recertification can also be uploaded to your CRNFA certification application.





## RNAS-C Practice Hour Log

Name:

[illegible]

The minutes from each column on each page must be totaled and a grand total provided on the last page. The grand total of minutes on the last page must be converted to hours.

## AUDIT DOCUMENTATION

A percentage of recertification applications will be randomly selected for audit. If you are selected, you will be notified after you have submitted your recertification application. Applicants chosen for audit will be required to submit copies of specific documentation, as outlined below.

### 1. CONTINUING EDUCATION THROUGH CONTACT HOURS

- Copies of certificate(s) of attendance from an acceptable provider.

### 2. ACADEMIC STUDY

- Copy of unofficial transcript

### 3. TEACHING/PRESENTING

- Syllabus or course description.
- Completed evaluation
- Program brochure
- Activity Documentation Form (ADF)

### 4. SERVICE AS PRECEPTOR IN THE RNFA ROLE

- Letter from applicant's supervisor confirming precepting experience.

### 5. SERVICE AS MENTOR IN THE RNFA ROLE

- Letter from applicant's supervisor confirming mentoring experience.

### 6. SERVICE AS A BOARD MEMBER

- Board summary, minutes, or letter of service (minimum of four meetings per year required).

### 7. SERVICE AS A COMMITTEE MEMBER

- Minutes, committee report, or letter of service (minimum of four meetings per year required).

### 8. PERIOPERATIVE VOLUNTEER SERVICE

- Letter from supervisor or mission director on organization letterhead attesting to dates and contributions of volunteer.

### 9. PERIOPERATIVE-RELATED CERTIFICATION

- Copy of certificate or wallet card

### 10. PUBLICATION

- Copy of the title page, table of contents, or abstract indicating you are the author or contributor.

### 11. NASC TASK FORCE/COMMITTEE

- Copy of certificate issued by NASC.

### 12. SOCIAL MEDIA PRACTICE QUESTIONS

- No documentation required. Correct answers are tallied by NASC staff.

### 13. CLINICAL INQUIRY

- A final report that summarizes evidence of participation in a QA, QI, EBP, or research project, including its impact on current practice and/or patient outcomes.

### 14. CCI EDUCATIONAL ACTIVITIES

- Transcript from CCI showing points earned.

### 15. CLINICAL PRACTICE HOURS

- RNAS-C Practice hours log, or
- Facility Printout